

The Livity School

Charging Policy

Remission of Charges for School Activities

The Education Reform Act 1989 Section 106-111 and 117-118 sets out the law on charging in LA maintained schools

There are four areas of activity for which payment may be required:

- 1. Education Visits held mainly (50% or more) in school time**
- 2. School Journeys**
- 3. Materials and Ingredients for practical subjects**
- 4. Breakages, Loss and Damage**

Voluntary Contributions

Schools are permitted to seek voluntary contributions to assist in the financing of any school activity. DCSF guidance states that such contributions must be genuinely voluntary and parents should be made aware:

- (a) that there is no obligation to contribute**
- (b) that pupils will not be treated differently whether or not parents have made a contribution**

Where an activity cannot proceed without the benefit of voluntary contributions this must be made clear to parents at the outset. Parents will then be aware that the activity may not take place without their financial support.

1. Educational Visits

When planning an educational visit, an accurate costing must be sought. Parents must be informed of the cost. Where the educational visit cannot proceed without the benefit of voluntary contributions this must be made clear in the initial letter to parents when voluntary contributions will be requested.

All such contributions should be collected before any bookings are made. An assessment of income will then be made and the proposed visit will be booked or cancelled.

All money received will be accurately accounted for by the Amin/Finance Assistant in a register so that cash may be returned in the event of a cancellation. Parents will be required to sign a receipt for any money refunded.

2. Contributions from Parents

Parents may be asked to contribute to the cost of some items for practical subjects.

Parents will be asked to contribute towards the cost of non-educational events – parties and fun activities etc.

Policy review

This policy reviewed and agreed by the

Resources Committee :

Full Governing Body :

Review Date : Summer 2018

Headteacher.......... Date 26/7/17

Chair of Governors.......... Date 19/7/17